



शिक्षा का अधिकार



सर्व शिक्षा अभियान  
सब पढ़ें सब बढ़ें



## **BIHAR EDUCATION PROJECT COUNCIL**

**Rastra Bhasha Parisar, Shiksha Bhawan, Saidpur Patna- 800 004**

### **Invitation for Expression of Interest for empanelment of Chartered Accountant Firms for Audit Works**

**Bihar Education Project Council, Patna, the state Implementing Agency of SARVA SHIKSHA ABHIYAN invites Expression of Interest from Chartered Accountant firms based in Bihar for empanelment for Audit of the Accounts of VSS (Vidyalaya Shiksha Samiti) and KGBV (Kasturba Gandhi Balika Vidyalaya) in Bihar.**

**Interested CA Firms may obtain prescribed format from our State Project Office free of cost on any working day from 14<sup>th</sup> February 2014 to 13<sup>th</sup> March 2014 for submission of EOI along with requisite documents. The format may also be downloaded from our official website : [www.bepcssa.in](http://www.bepcssa.in)**

**The EOI along with all requisite documents must be sent by post or deposited directly at our office premises on or before 13<sup>th</sup> March 2014 up to 3:00 PM. The EOI received within the stipulated time and completed in all respect shall be shortlisted for empanelment.**

**( Rahul Singh )  
State Project Director**

# **BIHAR EDUCATION PROJECT COUNCIL**

**Rastra Bhasha Parisar, Shiksha Bhawan, Saidpur Patna- 800 004**

## **Selection of Chartered Accountant firms for the Audit of VSS/KGBV Accounts**

Expression of Interest is invited from Chartered Accountants firms (Partnership / Sole proprietorship firms) in the prescribed format for short listing for the engagement of audit of the accounts of Sarva Shiksha Abhiyan Programme being implemented in the State of BIHAR.

1. The last date for receipt of expression of interest in the specified format is **13<sup>th</sup> March 2014**. Incomplete format/format received after the prescribed last date will not be entertained.
2. The term full time partner / CA employee does not include those persons [Partner / sole] who are:-
  - (i) Partners in other firms.
  - (ii) Employed part-time / full-time elsewhere, practicing in their own name or engaged in practice otherwise or engaged in any other activity which would be deemed to be in practice under section 2 (2) of the Chartered Accountants Act, 1949.
  - (iii) Partners who have earned more professional income from other sources than their income from the firm.

Similarly, the full time Sole Proprietor does not include a person who is a partner in other firm or is employed elsewhere or otherwise engaged in any other business / activity as mentioned above. Accordingly, a person who is a partner / employee in another firm, should not apply in his capacity as Sole Proprietor.

3. The Expression of Interest must be submitted in the prescribed format given in the attachment. Only the Expression of Interest in the prescribed format accompanied with all requisite documents would be considered.
4. All firms are required to enclose the following documents along with the Expression of Interest.
  - (i) A copy of constitution certificate of the firm (As on 01.01.2014) issued by the ICAI containing interalia.
    - (a) Date of formation of the firm
    - (b) Details of partners / Sole Proprietor / CA Employees as on 1st January 2014, date of joining the firm, date of becoming FCA, their other interest, if any.
    - (c) Details of Branch office, if any.
  - (ii) A copy of the latest partnership deed in the case of partnership firms.

- (iii) A copy of acknowledgement of the IT return of the firm for the Assessment Year 2013-14.
  - (iv) A copy of audited financial statement of the firm along with schedules for the financial year 2010-11, 2011-12 & 2012-13.
  - (v) Details of court cases / arbitration cases / or any other case pending against the firm.
  - (vi) Acknowledgment of empanelment with C&AG or RBI or both.
5. Details of audit experience of the firm for the last 3 years in the following proforma. (Only assignments which carry a fee of Rs. 50,000/- and above should be mentioned).

Name of the area / sector	Name of the company /Firm/ body etc.audited	Year of audit	Fees charged for each of the assignments in each year.	Nature of audit assignment viz. Statutory audit / Branch audit /Internal Audit Etc.	Name of the full time partner who supervised the audit or signed the financial statements and who is still working in the firm
		e.g. (a) 2012-13 (b) 2011-12 (c) 2010-11			

6. The Expression of Interest must be delivered by post (in a sealed envelope) / or by hand in the office of the State Project Director, SSA BIHAR. The Expression of Interest must be addressed to:
- The State Project Director,  
Sarva Shiksha Abhiyan,  
Bihar Education Project Council,  
Rastra Bhasha Parisar, Shiksha Bhawan,  
Saidpur, Patna- 800 004**
7. Any partner/sole proprietor should invariably sign the undertaking appended as Section B to the Expression of Interest.

# BIHAR EDUCATION PROJECT COUNCIL

Rastra Bhasha Parisar, Shiksha Bhawan, Saidpur Patna- 800 004

## Expression of Interest for short listing Chartered Accountant Firms for the Audit of the Accounts of VSS/KGBV

Status of Firm      Partnership       Sole Proprietorship

1. (a) Name of the firm (in Capital letters) \_\_\_\_\_
- (b) Address of the Office \_\_\_\_\_  
(Please also give telephone no. \_\_\_\_\_  
And e.mail address). \_\_\_\_\_

Tel. No. : .....      Mobile .....      Email: .....

(C) PAN of the firm \_\_\_\_\_

2. ICAI Registration No. \_\_\_\_\_ Region Name \_\_\_\_\_ Region Code No. \_\_\_\_\_
3. Date of constitution of the firm :
4. Full-Time Partners/Sole Proprietor of the firm as on 01-01-2014 (Please fill up Annex A-1)
5. Number of Part Time Partners if any, as on 01-01-2014 (Please fill up Annex A-2)
6. Number of Full Time Chartered Accountant Employees as on 01-01-2014 (Please fill up Annex A-3)
7. Number of audit staff employed full-time with the firm (Please fill up Annex- C)
- (a) Articles/Audit Clerks \_\_\_\_\_
- (b) Other Audit Staff (with Knowledge \_\_\_\_\_  
Of book keeping and accountancy)
8. Number of Branches (Please fill up Annex-B) \_\_\_\_\_
9. Whether the firm is engaged in any internal/ concurrent audit  
or any other services of any Govt. Companies / Corporations etc.      Yes/No
10. Whether there are any court / arbitration/ any other legal case against  
the firm (If yes, give a brief note of the case indicating its present status)      Yes/No

## SECTION-B

### Undertaking

I/We the sole proprietor / partner(s) of M/s. \_\_\_\_\_, Chartered Accountant do hereby jointly and severally verify and declare-

- (i) That the particulars given are complete and correct and that if any of the statements made or the information so furnished in the application form is later found not correct or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed thereunder;
- (ii) That the firm, sole proprietor or partners has not been debarred or cautioned by ICAI during the last three years, (if debarred, give details);
- (i) That individually we are not engaged in practice otherwise or in any other activity which would be deemed to be in practice under Section 2 (2) of the Chartered Accountants Act, 1949;
- (ii) That the constitution of the firm as on 1st January 2014 shown in the Expression of Interest is same as that in the constitution certificate issued by the ICAI.

Sl.No.	Name of the partner / sole proprietor	Membership No.	PAN

Place:

Date:

Enclosures: \_\_\_\_\_ pages

(Signature of Partner/Sole Proprietor with Seal of the Firm)

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1. Firm's name \_\_\_\_\_

**(Annex A-1)**

Details of Full Time Partners / Sole Proprietor of the firm. (As on 01-01-2014)

Sl. No.	Name of the Partner / sole proprietor	Member-Ship No.	Whether FCA / ACA	Date of joining the firm (full time)	Date of becoming FCA	Station & Region where residing at present

**(Annex A-2)**

Details of Part-Time Partners of the firm. (As on 01-01-2014)

Name of Partners	Member-Ship No.	Whether FCA / ACA	Date of becoming FCA	Date of joining the Firm.	Name of other firm in which he is partner/ Employee	Whether practicing in his own name also (Y/N)	Whether employed elsewhere (Y/N)

**(Annex A-3)**

Details of full time Chartered Accountant Employees. (As on 01-01-2014)

Sl.No.	Name	Member-Ship No.	Whether FCA / ACA	Date of joining the firm as full time employee

**(Annex A-4)**

Details of partners and full time Chartered Accountant Employees of the firm included in Annex A-1, A-2 & A-3 above.

Sl.No.	Name	Membership No.	Whether Full Time Partner / Part Time Partner / Full Time CA Employee

**(Annex B)**

Particulars of Branches (Including foreign branches, if any)

Sl.No.	Station at which located	Complete address with PIN Code & Telephone No.	Name of the partner incharge of the branch	Date of opening of the branch	Region

**(Annex C)**

Details of Article / Audit clerk /other audit staff employed full time with the firm (As on 01.01.2014) :-

Sl. No.	Name	CRO/ERO/NRO No.	Article / Audit clerk /other audit staff

**(Annex D)**

Details of Turnover of the firm for the last 3 years

Financial Year	Turnover
2012-13	
2011-12	
2010-11	

\* Please attach a copy of the audited Accounts for the F.Y. 2010-11, 2011-12 & 2012-13.